

AGENDA

Sefton Safer Communities Partnership

Thursday 19th July, 2012

11.30 am, Birkdale Room, Town Hall, Southport

MEMBERSHIP:

Councillor:

Hardy, Kerrigan, Shaw, Mark Ashton, Stephen Bean, Simon Burnett, Ian Canning, Olive Carey, Margaret Carney, Sandra Davies, Neil Frackleton, Derek Harrison, Paul Holt, Mike Homfray, Christina Jones, Jacqui Kerr, Andy Laidlaw, Stephen McCallum, Margaret Milne, Greta Morphet, Peter Moore, Wendy Murray, Lesley Paterson, Steph Prewett, Rob Pritchard, Gillian Raikes, Julian Reavell, Paula Simm, Graham Bayliss, Stephanie Collings, Chief Superintendent Nicola Holland, Barrie Morgan and Dympna Edwards

1. Apologies for Absence

2. Minutes of Previous Meeting

Minutes of the meeting held on 14 June 2012

3. Reducing Re-Offending

(A) Integrated Offender Management

(B) Youth Offending Service

Update from the Service Manager – Targeted Support and Intervention

Sefton Safer Communities Partnership Business

4. Update on Police and Crime Commissioner Transition

Update

5. Merseyside Safer Communities Partnership Information - Sefton Matrix

Report of the Head of Commissioning and Neighbourhood Co-ordination

6. Prevent

Standing Agenda Item

7. Agreement of Updated Terms of Reference and Membership

Report of the Head of Commissioning and Neighbourhood Co-ordination

8. Exclusion of Press and Public

To consider passing the following resolution:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the Press and Public.

9. Domestic Homicide Review

Update by the Independent Chair of the Domestic Homicide Review Panel

10. Date of Next Meeting

The next meeting will be held on Thursday 27 September 2012, at Merseyside Fire and Rescue Service Headquarters, Bridle Road, Bootle L30 4YD commencing at 9:30 am.

COMMITTEE	Paul Fraser
OFFICER:	
Telephone:	0151 934 2068
Fax:	0151 934 2032
E-mail:	paul.fraser@sefton.gov.uk

SEFTON SAFER COMMUNITIES PARTNERSHIP

**MEETING HELD AT THE COMMITTEE ROOM 1, TOWN HALL,
BOOTLE
ON THURSDAY 14TH JUNE, 2012**

PRESENT: Councillor Hardy (in the Chair)
Dympna Edwards, Neil Frackleton, Paul Holt,
Mike Homfray, Christina Jones, Mark McCausland,
Greta Morphet, Lesley Paterson, Steph Prewett,
Rob Pritchard and
Chief Superintendent Nicola Holland

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Kerrigan, Mark Ashton, Graham Bayliss, Sandra Davies, Jacqui Kerr and Paula Simm.

12. MINUTES OF PREVIOUS MEETING

RESOLVED:

That subject to Mr. Mark McCausland being included in the list of those being present and Mr. Mike Homfray being included in the list of those who submitted their apologies, the Minutes of the meeting held on 23 May 2012 be confirmed as a correct record.

13. MATTERS ARISING FROM THE MINUTES

Steph Prewett, Head of Commissioning and Neighbourhood Co-ordination advised that further to Minute No. 9 (Sefton Hate Crime Group), no offers of financial assistance had been offered from Partners.

RESOLVED:

That Steph Prewett be requested to write to all Partners advising that the Partnership was no longer a member of the Stop Hate Crime UK Helpline.

14. TERMS OF REFERENCE REVIEW AND REVIEW OF MEMBERSHIP

The Partnership considered a briefing paper that reviewed both the terms of reference of the Safer and Stronger Communities Thematic Partnership (SSCTP) and its membership.

The briefing paper indicated that the Home Office had reviewed various Crime and Disorder Reduction Partnerships (CDRP's) and recognised that many were balancing various operational and strategic responsibilities within the same management framework; that in its review, the Home

Agenda Item 2

SEFTON SAFER COMMUNITIES PARTNERSHIP- THURSDAY 14TH
JUNE, 2012

Office recommended that CDRP's should, in future, 'split' their operational and strategic accountability, the former remaining with the CDRP, with the latter moving to the SSCTP under the umbrella of the Local Strategic Partnership (LSP); and that if the SSCTP incorporated the strategic decision-making of the CDRP, then it would have to retain a core of partner agencies that had been defined by statute.

However as the role of the SSCTP extended beyond that of the CDRP, its membership would also need to reflect those key agencies and partners who would have the lead responsibility for delivering the mandatory outcomes of the Safer and Stronger Communities Block of the Local Area Agreement (LAA). The membership of the SSCTP also needed to recognise the added value of providing sufficient representation from the Community and Voluntary Sector, especially as this new thematic partnership would incorporate the work previously aligned with the 'Liveability' and 'Voluntary and Community Development' Thematic Partnerships. As such it was proposed that the SSCTP would accommodate two representatives from the Community Empowerment Network, one representative from the Community and Voluntary Sector and one Resident representative.

The briefing paper concluded that from the guidance published by the Home Office and the Office of the Deputy Prime Minister it was evident that the strategic and operational functions of the CDRP should be realigned; and recommended that the strategic function of the CDRP become embedded within the new SSCTP and that the 'partnership' incorporated all the statutory responsibility associated with the CDRP but also extended its remit to take on the additional responsibility associated with the delivery and performance management of the Safer and Stronger Communities Block of the LAA, whilst recognising that the overall governance of the LAA rested with the LSP.

At the meeting, Chris Jones, Service Manager – Corporate Commissioning, circulated an updated draft terms of reference (DToR), the purpose of which was to provide the strategic lead for community safety in Sefton.

The DToR detailed 8 responsibilities of the Partnership.

Following discussion by Partners, it was agreed that included within the responsibilities should be reference to the Partnership being the governing body for Domestic Homicide Reviews; and offering responses to the PCT as requested.

The DToR also set out the membership of the Partnership and identified that the Chair would be elected annually; the 6 statutory Partners; other relevant bodies who could be co-opted onto the Partnership; the decision making process; and the quorum arrangements.

SEFTON SAFER COMMUNITIES PARTNERSHIP- THURSDAY 14TH
JUNE, 2012

Following discussion by Partners, it was agreed that, bearing in mind that Domestic Violence was a standing agenda item, an expert in this field could be a co-opted member.

It was also noted that the role of the PCT representative may have to be reviewed in 6/9 months time.

With regard to the meeting arrangements, the DToR detailed the frequency of meetings; the formation of Task and Finish Groups; agenda management; and that there would be standing agenda items on the following:

- Prevent
- Domestic Violence
- Anti Social Behaviour
- Integrated Offender Management
- Opportunities and Challenges facing each Responsible Authority
- Youth Offending Service

Following discussion by Partners, it was agreed that Hate Crime should be a standing agenda item; and that issues associated with the availability of resources from Government should be included in the item relating to "Opportunities and Challenges facing each Responsible Authority".

The 'Delivering Safer Communities' guidance suggested that there should be clear roles and responsibilities within the Strategic Group and these were identified in the DToR under the following headings:-

- Chair Role of the
- Role of the NHS Representative
- Role of the Elected Member with Community Safety responsibility
- Role of the Police Representative
- Role of the Police Authority Representative
- Role of the Fire Service Representative
- Role of the Local Authority Representative (Chief Executive or nominated representative)
- Role of the Youth Offending Team Representative
- Role of the Probation Service Representative

Following discussion by Partners, it was agreed that the following be added to the role of the NHS Representative – "impact of community safety issues on health"

Chris Jones advised that the Terms of Reference would be reviewed annually with the next review date being April 2013.

Agenda Item 2

SEFTON SAFER COMMUNITIES PARTNERSHIP- THURSDAY 14TH
JUNE, 2012

RESOLVED:

That the comments made be incorporated into the draft Terms of Reference and circulated to Partners and thereafter the Terms of Reference be submitted to the next meeting for approval.

15. YOUTH OFFENDING SERVICE MANAGEMENT BOARD

The Partnership considered a briefing paper that advised of the implications of transferring the governance and management oversight arrangements for the Youth Offending Service (YOS) to the Sefton Safer Communities Partnership (SSCP).

The briefing paper indicated that the purpose of transferring YOS governance to SSCP was to ensure integrated partnership work was reflected within the Youth Justice Plan and within the area partnership wider strategic priorities; advised of the accountability issues associated with the transfer of the governance and management oversight arrangements; and detailed the functions of the Board together with its membership, the proposed performance reporting and budget and funding reporting.

The briefing paper concluded that in accordance with Her Majesty's Inspectorate of Probation guidance, the YOS governance needed to provide leadership to effectively steer youth justice delivery; provide an oversight and strategic direction; provide a link across the Criminal Justice arena, the Community Safety Partnership and the Children's Trust; ensure that YOS was compliant with National Standards; and ensure appropriate senior representation reflecting statutory partnerships.

Mark McCausland, Head of Service, Youth Offending Team updated the Partnership on the proposals.

RESOLVED:

That the transferral of the governance and management oversight arrangements for the Youth Offending Service to the Sefton Safer Communities Partnership be approved.

16. INTEGRATED OFFENDER MANAGEMENT

It was agreed that consideration of this matter be deferred until the next meeting.

17. DOMESTIC VIOLENCE REVIEW

Further to Minute No. 8 of the meeting held on 23 May 2012, Steph Prewett, Head of Commissioning and Neighbourhood Co-ordination, updated on the comments and suggestions submitted by Partners for a refresh of the strategic approach to domestic violence and on improvements to the Multi Agency Risk Assessment Conference

SEFTON SAFER COMMUNITIES PARTNERSHIP- THURSDAY 14TH
JUNE, 2012

(MARAC); advised that reductions in the Council's budgets would have an impact on domestic violence service provision; and that a decision was awaited by Cabinet on such reduction and that once received, the impact on service provision could be evaluated. Steph Prewett concluded that Cabinet would make a decision in principle about its priorities, followed by a period of consultation and that thereafter, finer details would be produced.

Chief Superintendent Nikki Holland indicated that because Sefton's use of MARAC was high, any reduction would bring Sefton into line with other areas.

RESOLVED:

That the update on the comments and suggestions submitted by Partners for a refresh of the strategic approach to domestic violence and on improvements to the Multi Agency Risk Assessment Conference be noted.

18. ASB WHITE PAPER: PUTTING VICTIMS FIRST - MORE EFFECTIVE RESPONSES TO ANTI-SOCIAL BEHAVIOUR

Chris Jones, Service Manager – Corporate Commissioning, circulated a briefing paper that advised that the Government had recently announced proposed changes in legislation to tackle Anti-Social Behaviour, which included the introduction of new orders to replace the current Anti-Social Behaviour Orders (ASBOs), and by cutting the number of current orders available from nineteen to six. The Government announced that these new orders would be simpler, quicker and easier to enforce.

Also contained in the proposals was the introduction of a 'community trigger' that would force Police, Local Authorities (Councils) and Agencies (RSLs etc) to act if 5 or more households made a complaint, or if the same person complained 3 times or more about the same issue / incident. This Community Trigger approach was being piloted from 1st June 2012 in Manchester, Brighton and Lincolnshire.

The Anti-Social Behaviour Unit, with partners in the Police, RSLs etc. within Sefton, was already implementing a 'Community Trigger' approach by means of using the repeats data. This repeats data highlighted possible Vulnerable Victims and ensured that they were picked up at the earliest opportunity. The issues raised by the data were then discussed and actioned by the partners at weekly area based meetings at the Area's Police Station. These findings and actions were also discussed at the ASB Governance meetings on a Monthly basis.

Chris Jones then indicated that the following 'people' orders were to be scrapped

Criminal Anti-Social Behaviour Orders (CrASBOs)
Criminal Drink Banning Orders (Cr DBOs)
Anti-Social Behaviour Orders (ASBO's)

Agenda Item 2

SEFTON SAFER COMMUNITIES PARTNERSHIP- THURSDAY 14TH
JUNE, 2012

Drink Banning Orders (DBOs)
Anti-Social Behaviour Injunctions (ASBIs)
Individual Support Orders (ISOs)
Intervention Orders (IOs)

and replaced with the following

Criminal Behaviour Order (CBOs)
Crime Prevention Injunction (CPI's)

that the following 'Places / Public Space' orders were to be scrapped

Litter Cleaning Notice
Street Litter Cleaning Notice
Graffiti Defacement removal Notice
Designated Public Place Order
Gating Order
Dog Control Order
Premises Closure Order
Crack House Closure Order
Noisy Premises Closure Order
Closure Order

and replaced with the following

Community Protection Order
Community Protection Notice.

And that the following Police Powers were to be scrapped

Section. 30 Dispersal Orders
Section 27 Direction to Leave Orders.

and replaced with the following

Directions Power

At present, for the Police to apply for a Section 30 Dispersal Order or a Section 27 Direction to Leave Order, they have to prove consultation with the Chief Executive of the Local Authority and its Anti-Social Behaviour Unit.

The new Directions Power will consolidate existing police Powers dispersal powers into a single, less bureaucratic power, meaning Police can quickly deal with emerging issues in a particular area.

Steph Prewett, Head of Commissioning and Neighbourhood Co-ordination, indicated that the ASB Unit currently comprised of 9 staff (2 Council officers, 2 VCF staff, 4 Police and 1 Arson Reduction Officer) and that the resource implications of the Unit were being reviewed.

SEFTON SAFER COMMUNITIES PARTNERSHIP- THURSDAY 14TH
JUNE, 2012

Chris Jones concluded by urging Partners to look at the details of the Government White Paper; and sought views on the setting up of a Task and Finish Group to consider the proposals arising from the White Paper.

RESOLVED:

That the establishment of a Task and Finish Group to review the organisations with responsibility for delivering anti social behaviour services be approved.

19. HEADLINE SEFTON SAFER COMMUNITIES PRIORITIES

Chris Jones, Service Manager – Corporate Commissioning, made a presentation on the headline priorities for the Sefton Safer Communities Partnership (SSCP) Plan.

Chris Jones highlighted that the priorities fell into the following categories:-

- Anti-social behaviour
- Domestic Violence

It was agreed that the issue of male perpetrators' attitudes towards domestic violence; and the inclusion of MARAC as part of the "Repeat Victims" priority be included in the list of priorities.

- Reducing Crime

It was agreed that the issue of burglary and robbery be included in the list of priorities

- Reducing re-offending
- Hate Crime

Partners acknowledged the fact that there was a huge problem of under reporting of hate crimes and therefore, it was difficult to determine the level of the problem

- Substance and Alcohol Abuse

It was acknowledged that the issue of substance and alcohol abuse was a big priority for local communities.

RESOLVED:

That the comments made be incorporated into the headline priorities and circulated to Partners and thereafter be submitted to the next meeting for approval.

Agenda Item 2

SEFTON SAFER COMMUNITIES PARTNERSHIP- THURSDAY 14TH
JUNE, 2012

20. PREVENT

Partners had nothing to report with regard to Prevent at this meeting.

21. ANY OTHER BUSINESS

RESOLVED:

That an indicative programme of agenda items for consideration at future meetings be submitted to the next meeting of the Partnership.

22. DATE OF NEXT MEETING

RESOLVED:

That the next meeting be held on **Thursday, 19 July, 2012 at Southport Town Hall, commencing at 11.30 a.m.**

Report to: Sefton Safer Communities Partnership
Subject: Sefton Matrix for Inclusion in Merseyside CSP info
Date: 19 July 2012

Recommendations

That members of SSCP consider the content of the matrix and check for accuracy

Members are requested to submit any changes or additional information to Chris Jones at Corporate Commissioning and Neighbourhood Co-ordination

Introduction

Merseyside CSPs have been meeting regularly to work together to prepare for the introduction of the PCC in November. Part of this process is to develop and overarching Merseyside plan for PCC candidates to highlight the priorities and work being done in each of the Local Authority to address key issues.

Matrix

The attached matrix outlines the work currently done in Sefton against the shared Merseyside priorities. This will form the Sefton input into the overall document.

Members of the SSCP are asked to consider the information and determine if any revision is needed or if there needs to be additional information provided within any of the sections. Performance information would be particularly useful to enhance what is already available plus any examples of good practice.

Next steps

The matrix once finalised will be incorporated within an overall Merseyside document to be made available to all PCC candidates and will be used to emphasise some of the areas of priority and showcase good practice

This page is intentionally left blank

SEFTON Domestic Violence	
Sefton	<p>Response/ Delivery/ Commissioning</p> <p>Governance is currently the responsibility of the SSCP (Sefton Safer Communities Partnership). The SSCP has responsibility for overseeing delivery of DV services in Sefton. A review is currently underway to ensure that we are delivering best quality services for our customers Range of approaches to delivery across public and voluntary sector. Sefton MBC employs a Domestic & Sexual Violence Manager and a team of Vulnerable Victim Advocates. SWACA offers a user led service plus a range of specialist services (Children, Family and refuge); also deliver domestic violence training for workers. MARAC in place to ensure joined up responses to high risk victims</p>
	<p>Financial Contributions/ Cost of services</p> <p>Funded through Local Authority, Supporting People and Home Office</p>
	<p>Risks of withdrawal of services. Equality Impact.</p> <p>Significant risks associated with withdrawal of services as we are currently seeing increasing numbers of victims plus have a very high number of repeats which requires dedicated resource and a review in approach. Currently undertaking a review of DV services in order to gain maximum efficiency from a limited resource. Removal of support services would put increased pressure on Police and health services which are already stretched and in some cases victims may not access these services and so become more vulnerable</p> <p>Withdrawal has significant equality implications in relation to the protected characteristic of gender (as the majority of victims are women)</p>
	<p>Cost benefit analysis i.e. This investment saves...</p> <p>It is estimated that before intervention by a MARAC or IDVA service, it costs nearly £20,000 to support the average high risk victim of domestic abuse over the course of a year (CAADA, 2010).</p> <p>HO estimates repeats cost on average £9924</p>
	<p>Impact: Performance: Outcomes: Key achievements:</p> <p>MARAC cases in 2010/11 579 MARAC cases in 2010/11 585</p>

Sefton	SEFTON Anti Social Behaviour	
Response/ Delivery/ Commissioning	<p>ASB Unit is a multi agency team consisting of 2 Police Officers and 2 PCSO's, 1 Anti Social Behaviour Co-ordinator, 1 Arson Reduction advocate officer from Merseyside Fire and Rescue, 2 Specialist Victim Champions, 1 Admin Officer</p> <p>ASBU have four key service areas they work within. These service areas are as follows:</p> <ul style="list-style-type: none"> ❑ Understanding the needs of individuals and communities ❑ Addressing the needs and risks faced by vulnerable victims ❑ Addressing the reasons why people become and remain offenders and prevent young people from engaging in ASB ❑ Tackle crime and disorder that matters most to local communities and keeping communities informed <p>These key service areas are underpinned by a range of diversionary activities.</p> <p>The Unit is based within the Council but works with a range of internal and external partners</p> <p>ASBU will undertake various interventions:</p> <p>People based – inc. Acceptable Behaviour Contracts (ABC's); Parental Contracts; Parenting Orders; ASB injunctions; ASBO; CRASBO</p> <p>Area Based Orders – inc. Premise Closure Orders; Possession Proceedings; Crack House Closures; Section 30 Orders; Target Hardening</p>	
Financial Contributions/ Cost of services	Currently funded via LA mainstream resources – current commitment to secondees is subject to commitment from LA to retain ASB Co-ordination	
Risks of withdrawal of services. Equality Impact.	<p>Currently co-ordinated service allows for single approaches to issues (ie one issue is not being dealt with by a range of agencies, departments and services). Withdrawal of this service may lead to vulnerable individuals and families not accessing services and issues escalating</p> <p>In a number of cases ASB overlaps Hate Crime which means that withdrawal of support services may impact disproportionately to groups with protected characteristics (race, disability, gender, sexuality)</p> <p>Reduced responses to addressing anti-social behaviour will lead to increases in such behaviour negatively impacting directly upon communities and individuals</p>	
Cost benefit analysis i.e. This investment saves...		
Impact: Performance: Outcomes: Key achievements:	Data being verified.	

Sefton	SEFTON Integrated Offender Management	
Response/ Delivery/ Commissioning	<p>Multi agency approach probation lead agency on IOM for Sefton with tactical leads on 3 Compass Cohorts. Six pillars of IOM in Sefton – MAPPA, PPO, OCG, IPM (Integrated Pathways Management), PSC (Problem Solving Court) and Tomorrow’s Women. JAG to be established to provide case management process</p> <p>Sefton CVS currently deliver an Informal Mentoring Programme – supporting offenders released from HMP Liverpool, (including both under and over 12 months sentenced offenders). Mentors provide one to one support to newly released offenders, through a befriending relationship, enabling the mentee to re-integrate back into their community, support them with identified issues and guide them in a positive way with an overall aim to instigate positive change and reduce the likelihood of re-offending.</p> <p>Youth Justice Plan (delivered by Youth Offender Services)</p>	
Financial Contributions/ Cost of services	<p>Informal mentoring pilot project funded by the National Offender Management Service (NOMS) – currently seeking alternate resources</p> <p>Youth Offending Services within LA</p>	
Risks of withdrawal of services. Equality Impact.	<p>Impacts upon individual offenders as they would be without multi agency support to enable reintegration back into the community. Risk that reoffending will increase which will impact negatively upon communities</p> <p>Limited scope to offer early intervention in relation to young people to address challenges of recidivism</p>	
Cost benefit analysis i.e. This investment saves...		
Impact: Performance: Outcomes: Key achievements:		

Sefton	SEFTON Victims	
	Response/ Delivery/ Commissioning	<p>Hate Crime: Previously worked through – stop hate UK however small numbers of reporting have resulted in a shift in focus to strengthening local reporting centres; 66 reporting centres (need to be reviewed); Hate Crime MARAC set up</p> <p>ASB Victims receive support from dedicated Vulnerable Victims Champions - developing a support contract in relation to the victims needs.</p> <p>DV Victims (range of support services referred to above)</p>
	Financial Contributions/ Cost of services	Range of services supporting this agenda funded through a variety of sources – mainstream and fixed term
	Risks of withdrawal of services. Equality Impact.	Victims are a key priority within the SSCP and our approaches to customers are a central tenet of all service delivery, withdrawal of services to support victims will leave already vulnerable individuals at increased risk. Potential greater call on responsive, more acute services which is a much more expensive response
	Cost benefit analysis i.e. This investment saves...	
	Impact: Performance: Outcomes: Key achievements:	

Sefton	SEFTON Violent Crime	
Response/ Delivery/ Commissioning	<p>SSCP has identified Youth Gang Violence as a key priority to be addressed within its partnership plan – key areas of focus are domestic violence; youth gangs and violence; drug and alcohol as a contributory factor</p> <p>Intention to learn lessons from Ending Gangs and Youth Violence pilots</p> <p>Currently OCG in operation with multi agency attendance, consideration has been given to establishing a MARGG however at this time it has been agreed to monitor progress of OCG to see whether there is a need to set up a MARGG in addition</p>	
Financial Contributions/ Cost of services	Currently managed within existing mainstream resources, however, increasing incidents means that consideration will be needed in the near future as to how we respond to the changing patterns of crime	
Risks of withdrawal of services. Equality Impact.	<p>Increase in violent offences impacting disproportionately on our most disadvantaged communities.</p> <p>Increased risk of young people engaging in more and more serious gangs and activities</p>	
Cost benefit analysis i.e. This investment saves...		
Impact: Performance: Outcomes: Key achievements:	Data being verified.	

Sefton	SEFTON Acquisitive Crime	
	Response/ Delivery/ Commissioning	Positive approaches have been put into place to reduce and prevent acquisitive crime, including designing out crime measures built into new developments through liaison between LA and Police; alleygates to secure against burglary; target hardening for domestic and business properties; radiowatch and perpetrator information for businesses.
	Financial Contributions/ Cost of services	Alleygates are currently being maintained on a priority basis from an emergency budget
	Risks of withdrawal of services. Equality Impact.	Inability to repair and maintain alleygates would leave terraced properties more vulnerable to burglary – majority of alleygates are in most deprived areas and therefore impact greater on our most disadvantaged communities Businesses already struggling and potentially experiencing greater losses may be forced into closure
	Cost benefit analysis i.e. This investment saves...	
	Impact: Performance: Outcomes: Key achievements:	Data being verified.

Report to: Sefton Safer Communities Partnership
From: Terms of Reference and Membership
Date: 19 July 2012

Recommendations

That members of SSCP agree the new Terms of Reference and Membership list to be implemented from the next meeting

Introduction

Further to discussions at the previous meeting the draft Terms of Reference and Membership have been revised in line with comments raised

Members are asked to agree the proposed Terms of Reference and Membership

This page is intentionally left blank

Sefton Safer Communities Partnership

TERMS OF REFERENCE

Purpose

To provide the strategic lead for community safety in Sefton

Responsibilities

1. The preparation, implementation and performance management of the Strategic Assessment and Partnership Plan.*
2. To co-ordinate resources to support the implementation of the Partnership Plan and other partnership activities
3. To have an agreed information sharing protocol with each responsible authority*; with certain datasets being shared quarterly to enable profiling of crime and disorder trends
4. To hold at least one public meeting during each year (at which representatives of the Responsible Authorities must be present) to ensure engagement by communities in community safety.*
5. To ensure that the Partnership Plan summary is available and accessible to our wider communities
6. To ensure that Sefton Safer Communities Partnership responds to national and local initiatives as necessary.
7. To ensure communities are at the heart of our plans, strategy and delivery
8. Providing strategic direction and oversight for the delivery of youth justice services
9. To ensure the delivery of the local Youth Justice Plan. It agrees priorities that underpin the plan and receives progress updates
10. To respond as appropriate to the Merseyside Police and Crime Commissioner
11. To act as the governing body for Domestic Homicide Reviews
12. To review the Terms of Reference annually

Membership

1. The Chair will be elected annually
2. There are six statutory partners who must sit as part of the community safety partnership. These are:
 - local authority
 - police force
 - police authority (until November 2012)
 - NHS Sefton Public Health representative (reviewed upon the integration of Public Health within the Local Authority)
 - fire and rescue service
 - probation service.
3. Other relevant bodies will be co-opted on to the partnership to enable a positive contribution to be made to delivery of the Partnership Plan. These will include (but not exclusively) the following:
 - VCF represented via CVS
 - RSLs

Agenda Item 7

- Courts
 - Prisons
 - Local Safeguarding Children Executive Board
 - Safeguarding Adults Board
 - Strategic Lead on Domestic Violence
 - Strategic Lead for Hate Crime
 - Plus others where appropriate
4. Where possible the Group will make decisions by consensus, if this is not possible, decisions will be agreed by a simple majority. One vote will be allocated to each organisation. The Chair will have the casting vote.
 5. To be quorate the meeting must include at least 3 of the 6 responsible authorities.

Meeting Arrangements

1. The Group shall meet at least once a quarter but may decide to meet more regularly than that.
2. Minutes and agendas will be publicly available, except where there are restricted items
3. The Group can form Task and Finish Groups to undertake time limited tasks on occasion; these groups may be either action or performance related.
4. Support will be provided through Sefton MBC Corporate Commissioning and Neighbourhood Co-ordination Service
5. Every year the group must consider whether the partnership has the requisite skills and knowledge to meet the statutory requirements. These Terms of Reference will be reviewed as part of that exercise.
6. Agenda and papers will be made available at least 5 working days prior to the meeting.
7. Agenda management will be the responsibility of all members of the partnership
8. There will be standing agenda items on the following:
 - Prevent
 - Domestic Violence
 - ASB
 - IOM
 - Opportunities and Challenges facing each Responsible Authority, to include resource scanning
 - YOS
 - Hate Crime

These items will be staggered across agendas to allow full consideration of each

Review

These Terms of Reference will be reviewed annually with the next review date being April 2013

** Statutory requirements under the 'Delivering Safer Communities: A Guide to effective partnership working' guidance (Sept. 2007)*

Roles and Responsibilities

The 'Delivering Safer Communities' guidance suggests that there should be clear roles and responsibilities within the Strategic Group. These are summarised below.

Role of the Chair

To ensure that:

- The partnership reaches clear decisions
- There are clear responsibilities for each member of the partnership, evaluating delivery against these and securing developmental support where required
- There are clear lines of accountability within the partnership and back to partner agencies
- The partnership meets the Statutory Requirements and can further demonstrate the Hallmarks of an Effective Partnership
- The partnership priorities are fed into relevant governance structures
- The partnership actively manages performance, understanding current performance, setting delivery targets and evaluating results
- The partnership engages actively with the community

Role of the NHS Representative

- To share information about the scale of substance misuse (inc. alcohol but not tobacco), violent crime or domestic violence
- Suggest how agencies may work together to combat these issues.
- Monitoring the effect of health service interventions on reported and un-reported community safety issues and the impact of Community Safety issues on health

Role of the Elected Member with Community Safety responsibility

- Raise community concerns and support community engagement
- Attend meetings to ensure that recommendations and decisions of the partnership are fed into governance structures
- Keep the partnership informed of the wider picture on local priorities and targets.
- Ensure the priorities of the partnership are reflected in the work of the local authority
- Encourage open discussion and transparent decision making within the partnership
- Provide a steer in reaching difficult decisions on those issues that involve competing public interests or may prove contentious in an area.
- Embed community safety issues in the policy and decision making processes of the local authority
- Ensure that other executive members are fully briefed on key developments under the community safety agenda and how that may affect other portfolio areas.

Agenda Item 7

Role of the Police Representative

- To share information about the scale of crime and anti social behaviour in the area.
- To advise how the partnership might be able to combat these issues.
- To provide relevant performance management information on the implementation of the Partnership Plan.

Role of the Police Authority Representative

- To provide a force overview to the work of the partnership including best practice from other groups within Force
- To share information about the strategic direction of the Force and its potential impact on the Group

Role of the Fire Service Representative

- To share information about the scale of arson and other fire related safety issues in the area
- To advise how the partnership might be able to work together to combat these issues
- To provide relevant performance management information on the implementation of the Partnership Plan

Role of the Local Authority Representative (Chief Executive or nominated representative)

- To share information about the work of the Local Authority in delivering the Partnership Plan
- To suggest how the partnership might be able to combat the issues raised
- To provide relevant performance management information on the implementation of the Partnership Plan

Role of the Youth Offending Team Representative

- *To share information about the work of the Youth Offending Service in Sefton*
- *To suggest how the partnership might be able to combat the issues raised*
- *To provide relevant performance management information on the implementation of the Partnership Plan*

Role of the Probation Service Representative

- To share information about the work of the Probation Service in relation to Sefton
- To suggest how the partnership might be able to combat the issues raised
- To provide relevant performance management information on the implementation of the Partnership Plan